



SCHOOL DISTRICT NO. 73
(Kamloops-Thompson)

KAMLOOPS - THOMPSON
INTERNATIONAL
STUDENT PROGRAM

ISP HOMESTAY AGREEMENT FORM APPENDIX A

INTERNATIONAL STUDENT HOMESTAY AGREEMENT

School District No.73 (Kamloops-Thompson) requires International students to stay with English speaking Canadian families. The experience gives the students the opportunity to learn the Canadian culture and to practise speaking English.

The "Homestay Family": _____
Full Name

Located at: _____
Complete Address

And the "Student": _____ From: _____
Full Name Country of Origin

A. HOMESTAY FAMILY'S RESPONSIBILITY

Homestay families are responsible for students outside of the school program and agree to:

1. Pick-up student at the airport upon arrival in Kamloops. Show student around house and introduce to all family members. Do a complete orientation of house procedures(bathroom use, kitchen, locking doors, etc.)
2. A homestay family is expected to provide the student with a friendly home environment that is safe and clean.
3. The student shall have their own private room with basic furnishings including bed, bedding, night table, drawers and closet for clothes, desk, chair and lamp for study.
4. Provide the student with access to a washroom including provision of towels, washcloth, toilet paper and hand soap.
5. Let the student know where to put dirty clothes if family will do laundry. Instruct student how to operate washer and dryer machines if you expect the student to do their own laundry. Homestay family shall provide detergent.
6. Homestay families are expected to cook dinners and weekend meals for the student and to eat meals with the student most of the time.
7. During school days, students should be able to prepare their own breakfasts and bagged lunches, once they feel comfortable to do so. Homestay families shall instruct students as to how to make a lunch and shall let them know what food is available. Food shall be nutritious and sufficient.
8. Provide the student with a house key and contact information that includes the homestay family name, address, home telephone number and parents work telephone numbers.
9. Acknowledge that the student's room is a private space. Access to the room should be carried out in the presence of the student. Instruct the student as to which other areas of the house shall remain private for the homestay family.
10. Familiarize student with the neighborhood and Kamloops in general. Assist student with purchasing a bus pass and instruct them on use of the Kamloops Transit System.
11. Inform student of their responsibility to pay for long distance telephone calls. Assist student with ensuring their cell phones are capable of communicating with you while they are here in Canada. They may need to purchase an inexpensive phone for texting etc.
12. Inform student of family schedule and house rules regarding in particular the use of the phone and computer, meal times, snacks, curfew time and friends visiting and staying overnight.
13. Spend time with the student each day. Conversation helps them to get to know the family better, to practise speaking English and to learn about Canadian culture.
14. Retain a copy of student's Medical Insurance Card and in case of medical emergency contact: the Custodian and or the Homestay Manager.



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15. If necessary receive computers and cell phone[s] at time of retiring to ensure a good night sleep.
16. Ensure that your internet coverage is sufficient to host international student(s), and speak to your service provider about setting up a guest access with parental controls.

B. STUDENT'S RESPONSIBILITY

1. Student shall keep their bedroom clean and be expected to change their bed sheets regularly.
2. Student shall keep the bathroom clean and facilitate schedule of other family members.
3. Student shall take clothes to laundry area on a regular basis and do own laundry if expected to do so by their host family.
4. Eat meals with the family and prepare their own breakfast and bagged lunch on school days.
5. Retain at all times a key to the house, do not give it to others and return it to the family upon final departure.
6. Respect the privacy of the other family members.
7. Pay for all long distance telephone calls. Discuss and abide by house rules for use of the phone and computer.
8. Discuss and abide by house rules regarding in particular meal times, snacks, curfew time, computer/cell phone arrangements and friends visiting and staying overnight.
9. Spend time with the homestay family each day. Get to know them better, learn about Canadian culture and practice your English.
10. Attend school regularly and punctually and complete homework assignments. If ill, advise homestay parents so that they can ascertain what medical assistance is required.
11. Consumption or possession of alcohol or illegal drugs is a violation of the ISP contract and may involve immediate removal from the program at the student's expense and without any fees refund.

C. RENTAL & TRAVEL POLICY

- If a student is to be away for more than a month, the student shall pack up their belongings and coordinate with ISP/SD73 storage arrangements, with their homestay family, which will incur storage rental fee of \$ 100.00/month paid in advance directly to their homestay.
- If the student wishes to rent a storage unit at a private facility, they must do so at their own expense and risk.
- Students and/or their families shall be responsible for any damage that the student may incur during their stay with the host family. The families will be invoiced for any such damages.
- **ISP FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE**

IMPORTANT

If a student wishes to travel outside the program with/ without their host family, they will be responsible for completing the "Consent and Release of Liability Form" noted as Appendix A(1) or A(2). Natural parent consent is required and the completed document must be submitted to the ISP office at **least 2 weeks** before their intended travel or event. Email completed form to ISP- Homestay Manager at rkirschner@sd73.bc.ca .

Unauthorized travel outside the district may involve immediate removal from the program at the student's expense and without any fee refund.

D. HOMESTAY CHANGE POLICY

- There is a process to follow when the student or the host family request a homestay move. The first step is to contact the ISP homestay manager rkirschner@sd73.bc.ca and explain the concern.
- Moving homestays must be approved and facilitated by the ISP Homestay Manager.
- If the student leaves the program before their program end date with less than 7 days notice, one month's rent in lieu of notice is payable to the host family.



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- The host family can also give 7 days' notice to the student to leave their home if they deem the arrangement to not be acceptable. The move request must be communicated and facilitated by the ISP Homestay Manager.
- If it is determined by the Homestay Manager in consultation with the ISP – District Principal that the student shall move, compensation, notice or fee in lieu of notice may not be necessary.
- Final determination of the refund compensation shall be made by the ISP – District Principal after consultation with the Homestay Manager.
- Homestays are planned using information from the homestay application. If information regarding a student is not forthcoming and a change after placement is requested, a fee may be charged for the service. Requests for changes not deemed to be necessary may also be subject to a charge for service.

E. RELEASE OF LIABILITY OR ALL CLAIMS

This section covers all time periods or events outside of school. In consideration of the student or undersigned being provided an enjoyable, well-rounded homestay in Canada (and to respect their independence and privacy) the undersigned for himself or herself together with his or her heirs, executors, administrators, successors and assigns, does hereby **release and forever discharge** School District No.73 (Kamloops-Thompson) from any and all actions, causes or action, claims and demands for, upon or by reason of any damage, loss or injury, to personal property or expense incurred, which hereafter may be sustained in consequence of, or rising out of any event, activity or happening which may take place outside regular school hours or while the student is away from school on his or her own or with their homestay family, regardless of any negligence committed by any person.

We, the undersigned acknowledge that we have read and understand this agreement and in particular paragraph E, the Release of Liability or All Claims, and agree to abide by these terms.

Homestay Family Parent(s) Signature

Date

Student Signature

Date

Student's Natural Parent/Legal Guardian Signature

Date

Student's Natural Parent/Legal Guardian Signature

Date

ISP/SD73 is not responsible for any extended stay responsibilities. It is our programs expectation that students will go to their home-country during summer break.

Submit this completed form with your application, failure to do so will result in rejection.